



## TENANT APPLICATION FORM

FOR OFFICE USE ONLY	
Date of application:	
Reference no.	

### Introduction:

You are about to complete an application for one of URBAN STATUS RENTALS NPC rental units. In order for us to process your application as speedy as possible, please ensure that all requested information (incl. Supporting documents as listed below) is included in this application and submitted to the URBAN STATUS RENTALS office or email to [info@urbanstatus.co.za](mailto:info@urbanstatus.co.za).

If you require assistance filling in this application form, please contact URBAN STATUS RENTALS office at **021 879 2621**

Supporting Documents:

- ☐ Current Payslip (Last four payslips if you get paid weekly)
- ☐ Identity document of applicant
- ☐ Identity document of spouse / partner/ occupants (if app)
- ☐ Married or Divorce or Death certificate (where app)
- ☐ Birth Certificates of dependents (where app)
- ☐ Proof of registration with university/college (unemployed adults above 18) (if app)
- ☐ Bank statement/s (past 3 months) (6 months for unemployed occupants)
- ☐ Credit Check R250.00 per adult applicant above 18 (Non – Refundable)
- ☒ Name Clearance certificate (to be done in-house once application is approved) - **Non-Refundable.**

### Banking Details:

**Absa Bank**

**Acc Name:** Devmark Property Management

**Acc no:** 409 652 6036

Branch: 632005

**Reference:** First 6 digits of ID and surname

## A. PERSONAL PARTICULARS

	<i><b>Applicant</b></i>													<i><b>Partner</b></i>												
<b>Surname:</b>																										
<b>First Name:</b>																										
<b>Date of Birth:</b>																										
<b>Identity Number:</b>																										
<b>Nationality:</b>																										
<b>City/Postal Code:</b>																										
<b>(H) Telephone:</b>	Code				Number																					
<b>Cell phone:</b>	Code				Number																					
<b>Current Address:</b>																										
<b>City &amp; Postal code:</b>																										
<b>Email Address:</b>																										

Current Employer:		
Occupation:		
Employer's Address:		
(W) Telephone:	Code	Number
Length of service:		

<b>Relative Details:</b>  <b>Relation:</b>  <b>Contact Number:</b>				
	Code	Number	Code	Number

## B. HOUSEHOLD COMPOSITION

	Name	Date of Birth						Relationship (eg. Child)
1.		D	D	M	M	M	Y	Y
2.		D	D	M	M	M	Y	Y
3.		D	D	M	M		Y	Y
4.		D	D				Y	Y

Unit Type	Unit Size	Max Occupants	Suggested	Salary bracket	Rent Quote
A	1-Bed (31.26m <sup>2</sup> )	2 people	Couple or Single + 1 child	R1850-R3500	28,00%
A	1-Bed (31.26m <sup>2</sup> )	2 to 3 people	Couple + 1 child	3501-R6700	29,00%
B	2-Bed (36.38m <sup>2</sup> )	2 to 3 people	Couple + 1 child	R6701-R11300	33.33%
C	2 - Bed (40m <sup>2</sup> )	3 to 4 people	Couple + 1 or 2 children	R11301-R15000	33.00%
D	2-Bed (45m <sup>2</sup> )	3 to 4 people	Couple + 1 or 2 children	R15001-R22000	31.50%

## C. RESIDENCY HISTORY

Please list your residential address(es) for the past 2 years.

Address:	From	To Date	Landlord Name	Landlord Number

Indicate your current housing situation

### Applicant

Home owner	<input type="checkbox"/>
Living with family	<input type="checkbox"/>
Rental apartment or house	<input type="checkbox"/>
Informal	<input type="checkbox"/>

### Partner

Home owner	<input type="checkbox"/>
Living with family	<input type="checkbox"/>
Rental apartment or house	<input type="checkbox"/>
Informal	<input type="checkbox"/>

If renting, indicate basic current rent per month: **R**

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**D. CRIMINAL RECORD**

YES	NO
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Do you or any of members of your household have a criminal record? If yes to above, please explain:


**E. INCOME PARTICULARS****Applicant**

Formal Labour	<input type="text"/>
Informal Trade	<input type="text"/>
Pension	<input type="text"/>
Disability Grant	<input type="text"/>
Maintenance Grant	<input type="text"/>
Other (please specify)...	<input type="text"/>

**Partner**

Formal Labour	<input type="text"/>
Informal Trade	<input type="text"/>
Pension	<input type="text"/>
Disability Grant	<input type="text"/>
Maintenance Grant	<input type="text"/>
Other (please specify)...	<input type="text"/>

List gross monthly income [before deductions] for all members of your household, age 19 and older, from all sources

Name	Source (Employment, pension etc.)	Gross monthly income
<b>Total Gross Monthly Income for household</b>		<b>R</b>

Are you or members of your household disabled?

YES	NO
YES	NO

If yes to above, do you require a special unit for disabled persons

*(The above unit preferences are only to provide an indication of your preferences and do not automatically guarantee the type of unit and floor that will be offered)*

Do you own a car?

YES	NO
YES	NO

If yes to above, would you like to rent a parking bay?

Car Registration number(s):

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## F. MARKETING AND PR

(How did you hear about URBAN STATUS RENTAL NPC?)

Newspaper

Social Media

Friend / Relative

Other (specify)


## G. SIGNATURE

I declare that I have read this form carefully and that all are true and correct. Furthermore, I hereby give consent to Urban Status Rentals to obtain any information necessary from the relevant credit bureaus, previous landlords, employers and individuals provided as references in order to consider this application.

***Applicant***

Place

Date

Signature


***Partner***

Place

Date

Signature


<b>For Office Use Only:</b> (an application cannot be accepted without all supporting documents attached)	Received By:	
	Date:	